



This Code of Conduct forms part of the terms and conditions of employment for employees at Sports Elite Limited.

- Always maintain a safe and inclusive environment for all children, regardless of their ability or background.
- Treat all children with respect and dignity, and never engage in any form of physical or emotional abuse.
- Ensure that all coaching sessions are age-appropriate and tailored to the individual needs and abilities of each child.
- Encourage fair play, teamwork, and good sportsmanship at all times.
- Provide constructive feedback and support to each child, helping them to develop their skills and confidence.
- Communicate openly and honestly with both children and their parents, keeping them informed of progress and any concerns.
- Respect the privacy and confidentiality of all children and their families, and never share personal information without consent.
- Maintain appropriate boundaries with children, ensuring that interactions are professional and respectful at all times.
- Adhere to all relevant child protection and safeguarding policies, reporting any concerns or suspicions to the appropriate authorities.

- Continuously strive to improve coaching techniques and stay updated on best practices for working with children in sports.
- Not administering first aid involving removing childrens clothing unless in the presence of others.
- Never spend excessive time alone with children unless under exceptional circumstances.
- Establish and address the additional needs of disabled participants or other vulnerable groups.
- Never take children to their home without written consent from the parent/guardian.
- Not abuse members physically, emotionally or sexually.
- Refrain from smoking and the consumption of alcohol during activities and all coaching sessions.
- Take time and patience to explain coaching techniques to ensure they are clearly understood.
- Be positive, approachable and offer praise.
- Develop an appropriate working relationship with participants, based on mutual trust and respect.
- Ensure all sessions are fun and engaging.
- Hold appropriate and valid qualifications suitable to your role.

Staff have the right to :

- Not be left in vulnerable situations when working with children.
- Be protected against all forms of abuse from children/youths, parents,guardians and all other adult members.
- Fair and equitable treatment by the governing body/club.
- Receive support in the reporting of suspected abuse or poor practice.

We will address any minor misdemeanours and general misbehaviour promptly and report them verbally to the appropriate person. Serious or repeated violations of the code of conduct will result in disciplinary action, up to and including dismissal from the club or sport. Dismissals may be appealed by the coach or volunteer, with final decisions made by the management team or referred to the governing body, depending on the sport's disciplinary procedures.

Emergency action and first aid:

All coaches, leaders and members should be prepared with an action plan in the event of an emergency and be aware of our First Aid Procedures.

I confirm that I have read and will abide by Sports Elite Limited Code of Conduct.

Signature of staff member/volunteer:

Print name of staff member/volunteer:

Date:04/02/2024